

SUNWAY UNIVERSITY

MINUTES OF ACADEMIC SENATE MEETING

Meeting held on Monday 4th March between 3.30pm and 4.30pm at Hall 3, Level 1, Graduate Centre

Members Present

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| 1 | Prof. Sibrandes Poppema [Chair] | SP |
| 2 | Prof. Abhi Veerakumarasivam | AV |
| 3 | Prof. Chai Lay Ching | CLC |
| 4 | Prof. Chua Hui Na | CHN |
| 5 | Prof. Datin Dr Chia Yook Chin | CYC |
| 6 | Prof. David Andrew Bradley | DAB |
| 7 | Prof. Elil Renganathan | ER |
| 8 | Prof. Goh Bey Hing | GBH |
| 9 | Prof. Graeme Wilkinson | GW |
| 10 | Prof. Ho Chee Kit | HCK |
| 11 | Prof. Ir Denny Ng Kok Sum | NKS |
| 12 | Prof. Kenneth Anthony Cafferkey | KAC |
| 13 | Prof. Khatijah Abdullah @ Lim Geok Khim | KA |
| 14 | Prof. Leong Yuen Yoong | LYY |
| 15 | Prof. Lim Weng Marc | LWM |
| 16 | Prof. M A Hannan | MAH |
| 17 | Prof. Mahendhiran Sanggaran Nair | MSN |
| 18 | Prof. Marcus Lee Stephenson | MLS |
| 19 | Prof. Mayeen Uddin Khandaker | MUK |
| 20 | Prof. Mohamed Kheireddine Aroua | MKA |
| 21 | Prof. Ong Hwai Chyuan | OHC |
| 22 | Prof. Patrick Siau Chi Yin | SCY |
| 23 | Prof. Raja Affendi Raja Ali | RA |
| 24 | Prof. Rebecca Wong Shin Yee | WSY |
| 25 | Prof. Satesh Narayana Namasivayam | SNN |
| 26 | Prof. Shandre Mugan Thangavelu | SMT |
| 27 | Prof. Susela Devi K. Suppiah | SD |
| 28 | Prof. Teo Kok Lay | TKL |
| 29 | Prof. Ts. Yap Kian Meng | YKM |
| 30 | Prof. Wong Koi Nyen | WKN |
| 31 | Prof. Yeah Kim Leng | YKL |
| 32 | Assoc. Prof. Dr Malissa Maria Mahmud | MMM |
| 33 | Assoc. Prof. Dr Mayco Axel Santaella | MAS |
| 34 | Assoc. Prof. Dr Sim Tze Ying | STY |

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| 1 | Ng Beng Lean | NBL |
| 2 | Dr Janaki Sinnasamy | JK |

By Invitation

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| 1 | Annyza Tumar | AZT |
| 2 | Assoc. Prof. Dr Alexander Trupp | AT |
| 3 | Assoc. Prof. Dr Calvin Cheong Wing Hoh | CWH |
| 4 | Assoc. Prof. Dr Catherine Lee Cheng Ean | LCE |
| 5 | Assoc. Prof. Dr Chew Jacty | CJ |
| 6 | Assoc. Prof. Dr Daniel Chong Ka Leong | CKL |
| 7 | Assoc. Prof. Dr Gan Joo Ee | GJE |
| 8 | Assoc. Prof. Dr Jane Teh Kimm Lii | TKL |
| 9 | Assoc. Prof. Dr Jason Ng Wei Jian | NWJ |
| 10 | Assoc. Prof. Dr Lin Mei-Hua | LMH |
| 11 | Dr Katta Ramesh | KR |
| 12 | Dr Paul Linus Andrews | PLA |
| 13 | Dr Selina Loh Yeh Ching | LYC |

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| 14 | Dr Stella Ong Kim Yoke | OKY |
| 15 | Dr Zuhaili Akmal Ismail | ZAI |
| 16 | President of Student Council | SC |
| 17 | Prof. Andrew James Abbott | AJA |
| 18 | Rita Lo | RL |
| 19 | Sunway University PG Student Council | PGSC |

Absent with Apologies

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| 1 | Assoc. Prof. Dr Adrian Lee Yuen Beng | LYB |
| 2 | Dr Cheong Huey Tyng | CHT |
| 3 | Dr Nicholas Lee Boon Kheng | LBK |
| 4 | Dr Padma Priya K.R Pillai | PP |
| 5 | Izah Isa | II |
| 6 | Prof. Adarsh Kumar Pandey | AKP |
| 7 | Prof. Agamutu Pariatamby | AP |
| 8 | Prof. Alvin Ng Lai Oon | NLO |
| 9 | Prof. Angela Amphawan | AA |
| 10 | Prof. Angela Lee Siew Hoong | LSH |
| 11 | Prof. Bradley Carl Freeman | BCF |
| 12 | Prof. Cheah You Sum | CYS |
| 13 | Prof. Dato' Dr Mazlin Mokhtar | MM |
| 14 | Prof. Dato' Elizabeth Lee | EL |
| 15 | Prof. Jarlath Ronayne | JR |
| 16 | Prof. Lau Sian Lun | LSL |
| 17 | Prof. Leong Choon Heng | LCH |
| 18 | Prof. Long Chiau Ming | LCM |
| 19 | Prof. Mohammad Khalid | MK |
| 20 | Prof. Motoki Watabe | MW |
| 21 | Prof. Pervaiz K Ahmed | PKA |
| 22 | Prof. Saidur Rahman | SR |
| 23 | Prof. Santha Vaithilingam | SV |
| 24 | Prof. Shakila Parween Binti Yacob | SPY |
| 25 | Prof. Tan Sri Dr Jemiah Mahmood | JM |
| 26 | Prof. Tan Sri Dr Noorul Ainur Mohd Nur | MAMN |
| 27 | Prof. Teo Ee Sing | TES |
| 28 | Prof. Ts. Lee Chien Sing | LCS |
| 29 | Prof. Wong Chin Huat | WCH |
| 30 | Prof. Yuka Fujimoto | YK |
| 31 | Siti Fariza Mohd Dahlan | SF |

In Attendance

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| 1 | Dr Sukhdev Singh |
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The meeting commenced with a note of welcome from the Chair.

| Item | | Action |
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| 1.0 | Introductions and Apologies | |
| | <p>Apologies were noted as in the attendance list.</p> <p>The Chair welcomed the following:</p> <p>New members:</p> <ol style="list-style-type: none"> 1. Prof. Mayco Axel Santaella – Dean, School of Arts 2. Assoc. Prof. Dr Malissa Maria Mahmud – Dean, School of Education <p>Assoc. Deans by invitation:</p> <ol style="list-style-type: none"> 1. Assoc. Prof. Dr Calvin Cheong Wing Hoh 2. Assoc. Prof. Dr Jason Ng Wei Jian 3. Annyza Tumar 4. Assoc. Prof. Dr Selina <u>Low</u> Yeh Ching 5. Assoc. Prof. Dr Katta Ramesh 6. Assoc. Prof. Dr Zuhaili Akmal Ismail 7. Assoc. Prof. Dr Daniel Chong Ka Leong 8. Assoc. Prof. Dr Jason Ng Wei Jian 9. Assoc. Prof. Dr Lin Mei-Hua 10. Assoc. Prof. Dr Loh Yeh Ching 11. Assoc. Prof. Dr Zuhaili Akmal Ismail 12. Dr Stella Ong Kim Yoke | Info |
| 2.0 | Confirmation of Minutes of the Previous Meeting | |
| | The minutes of the last meeting held on 24 th November 2023 were accepted as a correct record. | Info |
| 3.0 | Matters Arising from Previous Minutes | |
| | 3.1 Nil | |
| 4.0 | Consideration of the Agenda: | |
| | <p>4.1 The Chair informed the Senate that the agenda is divided into 3 sections: Section A for Senate approval, Section B for discussion and Section C for noting. Members may also request for any item to be moved to Section B for a full discussion.</p> <p>There was no request for any item to be moved to Section B for a full discussion.</p> | Info |
| 5.0 | Comments from the Chair: | |
| | 5.1 <i>Some restricted information.</i> | Info |
| Section A: Recommendations from Steering Committee for Confirmation | | |
| 6.0 | Creation of a Time Capsule for the New Building (2025/2026) | |

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| | | <p>The President informed Senate of the proposal for a Time Capsule for the new building on behalf of BCF. The first step is to form a committee with representation from each school to ensure comprehensive and inclusive representation. Deans were asked to submit the names of representatives for the committee. The committee has enough time to work since the capsule will be put in place at the end of 2025/early 2026 and dug up in 2045/2046. The Chair agreed that it is a good idea. It should not be expensive, but it should be interesting and will certainly give us an opportunity for some publicity. MAS added that he can help coordinate the establishment of the committee.</p> <p>Senate approved the proposal.</p> | |
| 7.0 | Nomination of External Examiner for Diploma in Nursing | | |
| | | <p><i>Some restricted information.</i> Senate approved the appointment.</p> | |
| 8.0 | Authorship Policy | | |
| | | <p><i>Some restricted information.</i> Senate approved the proposed policy.</p> | |
| Section B: Matters for Discussion | | | |
| 9.0 | Analysis of Results of the January 2024 Exam Cycle and Approval of Awards Confirmed by Programme Assessment Boards and URDC | | |
| | | <p><i>Some restricted information.</i> Senate approved the awards.</p> | |

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| Section C: Reports Received for Noting | | | |
| 10.0 | Approval of Awards by Senate Chair's Action: | | |
| | | <i>Some restricted information.</i> | |
| 11.0 | Appointment of External Examiner – Approved by Chair's Action - 1. on 27 Dec. 2023 and 2 & 3 on 28 Feb. 2024 | | |
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| | | <i>Some restricted information.</i> Senate ratified the appointments. | |
| 12.0 | Direct Entry from Bachelor to PhD - Approval by Senate Chair's Action | | |
| | | MSN informed Senate that candidates were strong candidates with First Class Honours and with work experience. 1. Approved by Chair's action on 1 February 2024 2. Approved by Chair's action on 28 February 2024 Senate ratified the direct entry. | |
| 13.0 | Special Admission for Master of Science in Life Sciences – Approved by Senate Chair's Action on 1 February 2024 | | |
| | | MSN explained that normally a candidate for a master programme should have a first degree in a relevant field but this candidate has a degree in chemical engineering. The school has evaluated the student and found that the candidate had the opportunity to work on an environmental or bio-based research project and these are pre-requisites for the proposed Master's project. Senate ratified the special admission. | |
| 14.0 | Status of Programme Approval and Accreditation | | |
| | | <i>Some restricted information.</i> | |
| 15.0 | Academic Senate Sub and Standing Committee Reports | | |
| | 15.1 | Senate noted the following Reports of Award Classifications Confirmed by Programme Assessment Boards (PAB): - School of Arts - Sunway Business School - School of Engineering and Technology - School of Hospitality and Service Management - School of Mathematical Sciences - School of Medical and Life Sciences | |

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| | 15.2 | <p>Senate noted the following School Board of Studies reports:</p> <ul style="list-style-type: none"> - Sunway Business School – Meetings held in Nov. 2023 - Feb. 2024 - School of Education – Meeting held on 6 Dec. 2023 - School of Engineering and Technology – Meetings held on 1 Sep. 2023 and 30 Nov. 2023 - School of Mathematical Sciences – Meeting held on 6 Dec. 2023 - | |
| | 15.3 | <p>Senate noted the University Research Degrees Committee (URDC) report:</p> <ul style="list-style-type: none"> - Awards by circulation on 22 Feb. 2024 | |
| | 15.4 | <p>Senate noted the following University Teaching and Learning Committee (UTLC) reports:</p> <ul style="list-style-type: none"> - Meeting held on 20 Dec. 2023 - Meeting held on 2 Feb. 2024 | |
| 16.0 | Any Other Business | | |
| | | Nil | |

The meeting ended at 4.30pm with a note of thanks from the Chair. The next meeting is scheduled for 26th April 2024.

Minutes confirmed by:

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Chair

Date