

**SUNWAY**  
UNIVERSITY



Sunway  
**BUSINESS  
SCHOOL**

April  
**2026**

DOCTOR OF  
BUSINESS  
ADMINISTRATION



postgraduate  
orientation  
**programme**

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# welcome message



Professor  
**Lim Weng Marc**  
Dean



Welcome and thank you for your interest in Sunway Business School. As the largest school of Sunway University, the Sunway Business School envisions to be a premier applied business school in the ASEAN region (vision) by developing highly employable and socially responsible business professionals (mission). The School prides itself on educational excellence and scholarship, continuous development, social responsibility, and integrity (core values). Our future-ready business degrees are accredited and purposefully crafted by talented instructors who possess a wide range of academic qualifications and extensive industry experience in addition to a conscience of trending issues in the world today, including but not limited to the cycles and waves of internationalization, ESG standards, marketplace changes, new-age technologies, planetary health, and the UN SDGs. Our cutting-edge research is also discussed at international arenas such as the World Economic Forum, published in premier journals such as the Journal of Business Research, and shaping industry practices and public policies, locally and internationally.

We welcome you to explore our website and/or drop us a line or two to explore and engage in exciting opportunities that will lead to mutually win-win relationships and a brighter future for us and the world in the new normal.

# orientation programme



Pre-Orientation  
**22 – 28 April 2026**

Orientation  
**29 – 30 April 2026**

## PRE-ORIENTATION

Please visit the University orientation [website](#) and go through the following (by **29 April 2026**):

### 1 LET'S GET YOU STARTED – IT SERVICES

- Activate your student account to access your **iMail, eLearn, iZone and Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **27 April 2026 onwards**.

### 2 LET'S SETTLE IN

- **Campus Highlights** > Campus Life at a Glance > Campus Tour
- **Campus Life** > Spotlight on Student Life > International Students > Stay Healthy, Stay Safe

### 3 INSTALL MICROSOFT TEAMS AND ZOOM

Some of the live sessions would be done in Teams and Zoom. Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join the live sessions.

### 4 DOWNLOAD THE APP

**Sunway MyCampus App** your official campus navigator, is available on the Apple App Store or Google Playstore.

# orientation day

## Instructions:

1. Please ensure that your student account has been activated by **29 April 2026**.
2. Login to SBS eLearn page at this link: <https://elearn.sunway.edu.my> for more information.

| Wednesday   29 April 2026 |  |                      |
|---------------------------|--|----------------------|
| Time                      | Activity   | Platform             |
| 7:30pm                    | <b>Library Information Skills Workshop</b><br><i>Librarian</i><br><a href="#">Postgraduate - Library Video</a> catered just for you! | <a href="#">Zoom</a> |

| Thursday   30 April 2026 |   |  |
|--------------------------|---|--|
| Time                     | Activity  | Platform   |
| 7:30pm                   | <b>Administrative Procedure</b><br><br><b>Welcome by Dean</b><br><i>Prof. Lim Weng Marc</i> | <a href="#">Teams</a><br>Meeting ID:<br><b>444 062 638 495 93</b><br>Passcode: <b>GY6wP6DE</b> |
|                          | <b>WELCOME BY PROGRAMME LEADERS</b>   |  |
| 7:45pm                   | <b>Doctor of Business Administration</b><br><i>Assoc. Prof. Dr Jesrina Ann Xavier</i>       | <a href="#">Teams</a>  |

# orientation checklist

## PRE-ORIENTATION

**1. Check for Welcome email from the University in your iMail**

*iMail is your formal university email correspondence*

**2. Browse the [orientation website](#)**

**3. Check your orientation schedule**

**4. Activate your student account**

*Student Account Activation can only be done 7 DAYS before the semester commences*

**5. Clear your payments**

*- tuition fees and other related semester fees*

**6. Register for your [library tour](#)**

**7. Install Sunway MyCampus App**

## ORIENTATION DAY

**8. Attend School Orientation**

**9. Online Course Enrolment**

*Complete your course enrolment before the semester starts.  
Liaise with your School Admin for further assistance*

**10. Collect your Student ID card from your school/faculty admin**

## END OF ORIENTATION

# settling in at Sun-U: the essential guide

## STUDENT IDENTIFICATION CARD

You will receive your Student ID card with your photo, name and your student ID number during School orientation. This card shows you are part of Sunway University and helps you use different campus services. Remember, your ID card belongs to the university and cannot be passed to others. It is important to keep it safe and always have it with you while on campus. If you happen to lose your student card, feel free to reach out to the Registry for guidance.



## DRESS CODE

You are expected to dress neatly and modestly, taking cultural norms and sensitivity into consideration.

## SMOKE-FREE CAMPUS

You must not smoke and/or vape in any form, including the use of traditional cigarettes, electronic cigarettes, pipes, and other smoking devices, within the institution premises and all Student Residences managed by Sunway Education. Refer to the **Student Handbook** and the **Student Code of Conduct** for more information.



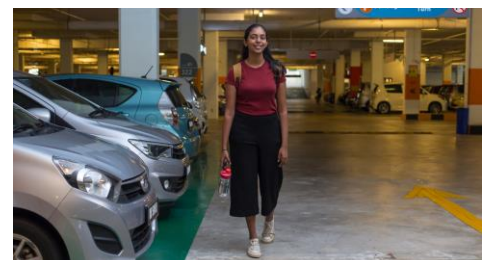
## COMMUTING TO CAMPUS

The **parking facilities** operate on a first-come, first-served basis. The campus basement parking is available at RM 6.00/day. Alternative parking at Sunway Pyramid and the Sunway BRT station is also available.

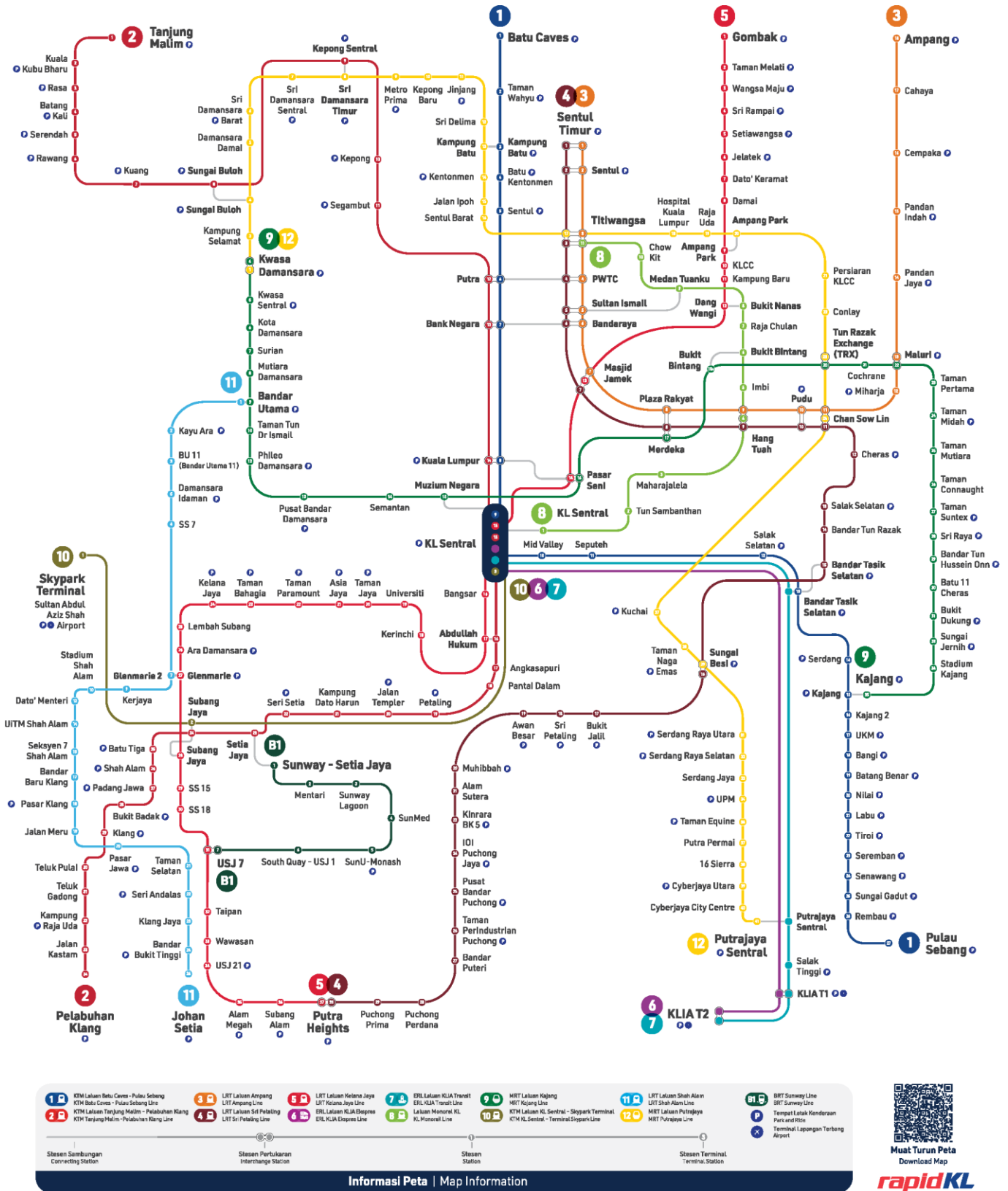
Student season parking is available at Sunway Pyramid at RM 80.00/month. You may apply via the Sunway Super App. Do contact the nearest carpark helpdesk at Sunway Pyramid for further information. Kompleks BRT Sunway parking is available at RM 7.00/day. All parking rates are subject to change.

The **Free Shuttle Bus** operates within the city where the University is located and is available for all students, staff and visitors.

The university is also connected to the **SunU-Monash BRT Station**, which can be accessed via the Bus Rapid Transit (BRT)-Sunway Line. Refer to the next page for the [Klang Valley Integrated Transit Map](#).



# Klang Valley integrated transit map



For more details, visit: <https://myrapid.com.my/bus-train/rapid-kl/rapid-kl-integrated-transit-map/>

All information is correct at the time of printing (as of 26 March 2026). This schedule may be subject to change.



**SUNWAY**  
UNIVERSITY



A CLASS ABOVE

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