



Postgraduate Orientation Programme



School of
**HOSPITALITY &
TOURISM MANAGEMENT**

JANUARY 2026

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Welcome Message



Associate Professor
Dr Daniel Chong Ka Leong
Dean, School of Hospitality and
Tourism Management

We are delighted to have you join our community, where we pride ourselves on offering quality education and training programmes designed to equip you with the essential skills for success in the ever-evolving service sector. As pioneers in the field, we are committed to employing innovative teaching methods and flexible learning approaches that keep us at the forefront of hospitality education. Step into our state-of-the-art facilities, where practical learning experiences await you. From our mock hotel suite to cutting-edge beverage laboratories, event studios, and fully equipped cuisine and pastry kitchens, every corner of our campus is tailored to provide you with the tools you need to learn and thrive.

At SHTM, we believe in experiential learning through simulations, case studies, field trips, and international collaborations. This ensures that you graduate not only with knowledge but with the practical skills and experiences necessary to excel in your chosen fields. Guided by our dedicated faculty members, who bring with them a wealth of industry experience, you are empowered to realise your full potential and emerge as an outstanding individual in your respective fields. As an institution, we are defined by our core values of Integrity, Humility, and Excellence. We are committed to instilling these values in you, ensuring that you not only succeed professionally but also uphold the highest ethical standards in all your endeavors.

Welcome to the School of Hospitality and Tourism Management at Sunway University. We look forward to accompanying you on your journey to success.

Orientation Programme

Pre-Orientation

5 – 8 January 2026

Orientation

9 January 2026

Pre-Orientation

Please visit the University orientation [website](#) and go through the following (by 10 January 2025):

1 Let's Get You Started – IT Services

- Activate your student account to access your **iMail**, **eLearn**, **iZone** and **Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **31 December 2024 onwards**.



2 Let's Settle In

- **Campus Highlights**
 - > Campus Life at a Glance
 - > Campus Tour
- **Campus Life**
 - > Spotlight on Student Life
 - > International Students
 - > Stay Healthy, Stay Safe



3 Install Microsoft Teams and Zoom

Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join live sessions in Microsoft Teams platform. Some of the live sessions would be done in Teams and Zoom.



4 Download Power Apps

Download Power Apps to access **Student App - Whizzy**, for information at your fingertips. You may access the app once you have activated your student account. The guide is available [here](#).



Orientation Day 1

Pre-Orientation

5 – 8 January 2026

Orientation

9 January 2026

Instructions:

1. Please ensure that your student account has been activated before **9 January 2026**.
2. Login to SHTM eLearn page at this link: <https://elearn.sunway.edu.my> for more information.

Day | 9 January 2026

Time	Activity	Venue
9:00am	Administrative Procedure <i>Ms. June Quay</i>	UC-6-5, Level 6, Sunway University Building
9:45am	Welcome Address by Dean of School <i>Associate Professor Dr Daniel Chong Ka Leong</i>	
10:15am	Charting Your Success: Supervisory Support and Path to Educational Success <i>Programme Leader</i>	
11:00am	Briefing on eLearn, vLab Student User Guide & Library Resources <i>Ms Kitty Sng Gaik San</i>	
12:00pm	Lunch Break (<i>Free and Easy</i>)	
2:00pm	Information Skills Workshop <i>Ms. Goh Wei Haan</i> <i>Head - Reference and Research & Academic Services</i> Postgraduate - Library Video catered just for you!	Library Instructional Lab, Basement Level, Library

Settling in at Sun-U: The Essential Guide

- **Student Identification Card**

You will **receive your** Student ID card with your photo, name and your student ID number **during School orientation**. This card shows you are part of Sunway University and helps you use different campus services. Remember, your ID card belongs to the university and cannot be passed to others. It is important to keep it safe and always have it with you while on campus. **If you happen to lose your student card, feel free to reach out to the Registry for guidance.**



- **Dress Code**

You are expected to dress neatly and modestly, taking cultural norms and sensitivity into consideration.

- **Smoke-free Campus**

You must not smoke and/or vape in any form, including the use of traditional cigarettes, electronic cigarettes, pipes, and other smoking devices, within the institution premises and all Student Residences managed by Sunway Education. Refer to the [Student Handbook](#) and the [Student Code of Conduct](#) for more information.



- **Commuting to Campus**

The **parking facilities** operate on a first-come, first-served basis. The campus basement parking is available at RM 5.00/day. Alternative parking at Sunway Pyramid and the Sunway BRT station is also available.



Student season parking is available at Sunway Pyramid and is priced at RM 60.00/month. You may apply via [Sunway Smart Parking](#) or the Sunway Super App. Feel free to contact the nearest carpark helpdesk at Sunway Pyramid for further information. Kompleks BRT Sunway parking is available at RM 7.00/day. All parking rates are subject to change.

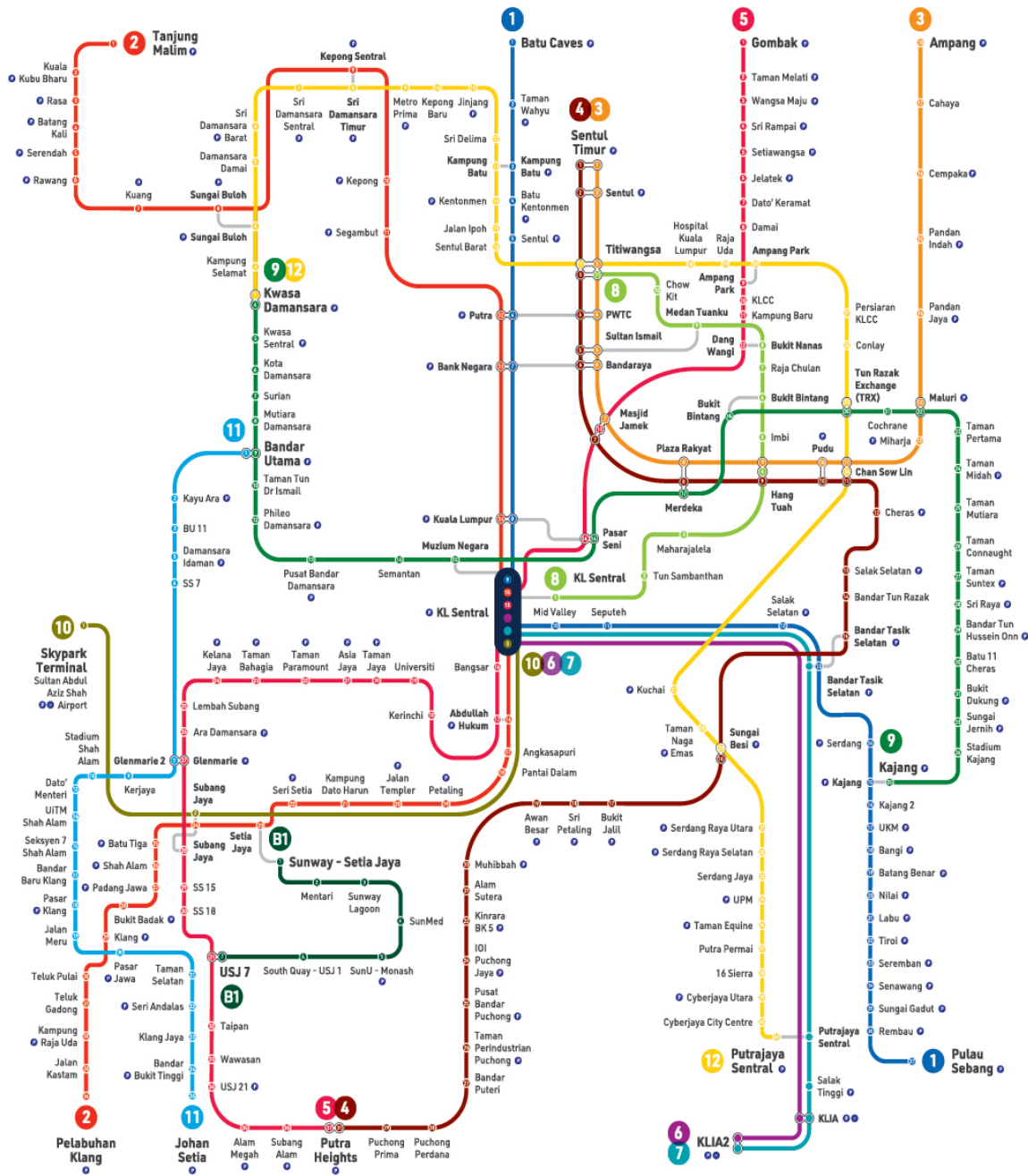
The **Free Shuttle Bus** operates within the city where the University is located and is available for all students, staff and visitors.



The university is also connected to the SunU-Monash BRT Station, which can be accessed via the **Bus Rapid Transit (BRT)-Sunway Line**.

Refer to the next page for the [Klang Valley Integrated Transit Map](#).

Klang Valley Integrated Transit Map



1 KTM Larian Batu Caves - Pulau Sebang
2 KTM Batu Caves - Pulau Sebang Line
3 KTM Larian Tanjung Malim - Pelabuhan Klang
4 KTM Tanjung Malim - Pelabuhan Klang Line
5 LRT Larian Ampang
6 LRT Ampang Line
7 LRT Larian Kelana Jaya
8 LRT Kelana Jaya Line
9 SRT Larian KLIA Ekspres
10 ERL KLIA Ekspres
11 MRT Larian Kajang
12 MRT Kajang Line
13 MRT Larian KL Sentral - Skypark Terminal
14 KTM KL Sentral - Terminal Skypark Line
15 LRT Larian Shah Alam (Alam Datang)
16 LRT Shah Alam Line (Scoring Series)
17 MRT Larian Putrajaya
18 MRT Putrajaya Line
19 BRT Sunway Line
20 BRT Sunway Line
21 Tempang Larian Randeran Park and Ride
22 Terminal Lapangan Terbang Airport

Stesen Sambungan Connecting Station | Stesen Pertukaran Interchange Station | Stesen Station | Stesen Terminal Terminal Station

Informasi Peta | Map Information



Muat Turun Peta
Download Map



Waktu Operasi Perkhidmatan/Service Operating Hours
 Isnin - Sabtu/ Monday - Saturday: 6:00 pagi/ am - 12:30 tengah malam/ am
 Ahad dan Cuti Umum/ Sunday and Public Holidays: 6:00 pagi/ am - 11:30 malam/ pm
 03 7885 2585 | myrapid.com.my | suggest@rapidkl.com.my | MyRapidKL | AskRapidKL

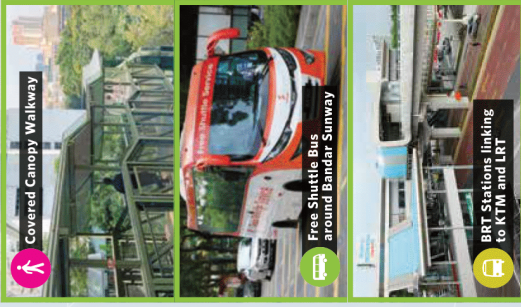
For more details, visit: <https://myrapid.com.my/bus-train/rapid-kl/rapid-kl-integrated-transit-map/>

All information is correct at the time of printing (as of 4 December 2025). This schedule may be subject to change.

THE CAMPUS



Connectivity & Transportation



SUNWAY CAMPUS NEAREST STATIONS

KTM
Alight at the **Setia Jaya** station, switch to BRT. Connects to:

- Klang
- Seri Kembangan
- Rawang
- and more

BRT
• Sun-U-Monash

LRT
Alight at **USJ7** station, switch to BRT. Connects to:

- Puchong
- Bandar Utama
- Kelana Jaya
- Pasar Seni
- and more

SMART SELANGOR BUS
Alight at **Sunway Medical Centre** or **Sunway Pyramid** and walk to campus via Canopy Walk.
Connects to:

- Subang Jaya
- Puchong
- and more

PARKING OPTIONS*

SEASON PARKING AT SUNWAY PYRAMID
 ⤴ 10 mins walk to campus (via Canopy Walk)
 RM60 per month (excluding weekends and public holidays)

HOW TO APPLY?
 To create your account

- i.) Student ID number
- ii.) Course Name
- iii.) Scanned copy of Student ID card

2. Create your Sunway Parking account
<https://seasonpass.sunwayparking.com/gashboard>

*Prices stated are subject to change

SUNWAY UNIVERSITY BASEMENT PARKING
 First 2 hours : RM2.00
 Subsequent hour : RM1.00
 Maximum charge per entry : RM5.00
 Ticketless & cashless - Payment via: Touch & Go / Sunway Super App

BRT COMPLEX (PARK & RIDE)
 Opposite Monash University
 ⤴ 10 mins walk to campus (via Canopy Walk)
 First 3 hours : RM3.00
 Subsequent hour : RM1.00
 Maximum charge per entry : RM7.00

Incorporate walking into your daily routine to give your mood and health a boost!

On-Campus Accommodation



myrapid CONCESSION CARD FOR STUDENTS
 Fare discount of 50% for every journey on RapidKL Bus, BRT, LRT, Monorail, MRT services

DOCUMENTS NEEDED

- Passport photo
- Original MyKad/Passport
- Original student card
- Original student confirmation letter

Getting your confirmation letter:
 i) Sunway College: Programme Office
 ii) Sunway University: Zone

For more details, visit <https://myrapid.com.my/>





SHUTTLE BUS STOP

- Persiaran Lagoon
- Sunway Metro (Bus stop)
- Sunway Lagoon BRT Station
- Sunway Geo Residences
- Bayrocks
- AMarine / Nautica
- La Costa

FREE SHUTTLE BUS SERVICE AROUND BANDAR SUNWAY

- Sunway House Waterfront Residence
- Sun-U Monash BRT Station
- Sunway University
- Sun-U Residence
- Sunway Medical Centre
- Sunway Lagoon Club (Bus stop)

**Follow Us on
Social Media:**

-  facebook.com/SunwayUniversity
-  [@SunwayU](https://twitter.com/SunwayU)
-  [@SunwayUniversity](https://www.instagram.com/SunwayUniversity)
-  [@SunwayUniversityOfficial](https://www.youtube.com/SunwayUniversityOfficial)
-  [linkedin.com/school/sunway.university](https://www.linkedin.com/school/sunway.university)

