



April
2026

POSTGRADUATE
TAUGHT
PROGRAMMES



postgraduate
orientation
programme

table of contents

Welcome Message	03
Orientation Programme	04 - 05
• Pre-Orientation	
• Orientation Schedule	
Orientation Checklist	06
Settling in at Sun-U: The Essential Guide	07
Klang Valley Integrated Transit Map	08
Sunway Campus: Sunway City	09



welcome message



Professor
**Daniel Chong
Ka Leong**
Dean



School of
**HOSPITALITY &
TOURISM MANAGEMENT**

We are delighted to have you join our community, where we pride ourselves on offering quality education and training programmes designed to equip you with the essential skills for success in the ever-evolving service sector. As pioneers in the field, we are committed to employing innovative teaching methods and flexible learning approaches that keep us at the forefront of hospitality education. Step into our state-of-the-art facilities, where practical learning experiences await you. From our mock hotel suite to cutting-edge beverage laboratories, event studios, and fully equipped cuisine and pastry kitchens, every corner of our campus is tailored to provide you with the tools you need to learn and thrive.

At SHTM, we believe in experiential learning through simulations, case studies, field trips, and international collaborations. This ensures that you graduate not only with knowledge but with the practical skills and experiences necessary to excel in your chosen fields. Guided by our dedicated faculty members, who bring with them a wealth of industry experience, you are empowered to realise your full potential and emerge as an outstanding individual in your respective fields. As an institution, we are defined by our core values of Integrity, Humility, and Excellence. We are committed to instilling these values in you, ensuring that you not only succeed professionally but also uphold the highest ethical standards in all your endeavors.

Welcome to the School of Hospitality and Tourism Management at Sunway University. We look forward to accompanying you on your journey to success.

orientation programme



Pre-Orientation
22 – 28 April 2026

Orientation
29 – 30 April 2026

PRE-ORIENTATION

Please visit the University orientation [website](#) and go through the following (by **29 April 2026**):

1 LET'S GET YOU STARTED – IT SERVICES

- Activate your student account to access your **iMail, eLearn, iZone and Microsoft Office 365**. (You may obtain your Student ID Number from your Offer Letter)
- Please note that the Student Account Activation can only be done 7 DAYS before semester commencement, i.e. from **26 April 2026 onwards**.

2 LET'S SETTLE IN

- **Campus Highlights** > Campus Life at a Glance > Campus Tour
- **Campus Life** > Spotlight on Student Life > International Students > Stay Healthy, Stay Safe

3 INSTALL MICROSOFT TEAMS AND ZOOM

Some of the live sessions would be done in Teams and Zoom. Install Microsoft Teams and Zoom applications on your laptop, PC or smartphone. Ensure that you have activated your student account before you join the live sessions.

4 DOWNLOAD THE APP

Sunway MyCampus App your official campus navigator, is available on the Apple App Store or Google Playstore.

orientation days

Instructions:

1. Please ensure that your student account has been activated by **29 April 2026**.
2. Login to SHTM eLearn page at this link: <https://elearn.sunway.edu.my> for more information.

Wednesday 29 April 2026		
Time	Activity	Venue
1:00pm	Registration	JC 3 Level 1, Sun-U
1:30pm	Welcome Address by Dean of School <i>Professor Daniel Chong Ka Leong</i>	
2:00pm	Administrative Procedure <i>Ms June Quay</i>	
2:30pm	Your Educational Success Plan By Programme Leader <i>Dr Tan Ai Ling</i>	UC-6-5 Level 6, Sun-U
3:00pm	Briefing: eLearn, iZone & Online Course Enrolment <i>Ms Kitty Sng Gaik San</i> Refer to Subject Enrolment Guide for reference	
4:00pm	End of Day 1	

Thursday 30 April 2026		
Time	Activity	Venue
10:00am	Introduction to Library and Internet Resources <i>Ms Goh Wei Haan</i> Postgraduate - Library Video catered just for you!	Library Instructional Lab, Basement Level, Library
11:00am	End of Day 2	

orientation checklist

PRE-ORIENTATION

- 1. Check for Welcome email from the University in your iMail**
iMail is your formal university email correspondence
- 2. Browse the [orientation website](#)**
- 3. Check your orientation schedule**
- 4. Activate your student account**
Student Account Activation can only be done 7 DAYS before the semester commences
- 5. Clear your payments**
- tuition fees and other related semester fees
- 6. Register for your [library tour](#)**
- 7. Register for International Student Welcome Week**
- International students only
- 8. Install Sunway MyCampus App**

ORIENTATION DAY

- 9. Attend School Orientation**
- 10. Online Course Enrolment**
Complete your course enrolment before the semester starts. Liaise with your School Admin for further assistance
- 11. Collect your Student ID card from your school/faculty admin**

END OF ORIENTATION

settling in at Sun-U: the essential guide

STUDENT IDENTIFICATION CARD

You will receive your Student ID card with your photo, name and your student ID number during School orientation. This card shows you are part of Sunway University and helps you use different campus services. Remember, your ID card belongs to the university and cannot be passed to others. It is important to keep it safe and always have it with you while on campus. If you happen to lose your student card, feel free to reach out to the Registry for guidance.



DRESS CODE

You are expected to dress neatly and modestly, taking cultural norms and sensitivity into consideration.

SMOKE-FREE CAMPUS

You must not smoke and/or vape in any form, including the use of traditional cigarettes, electronic cigarettes, pipes, and other smoking devices, within the institution premises and all Student Residences managed by Sunway Education. Refer to the **Student Handbook** and the **Student Code of Conduct** for more information.



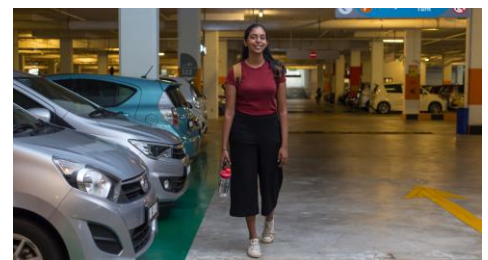
COMMUTING TO CAMPUS

The **parking facilities** operate on a first-come, first-served basis. The campus basement parking is available at RM 6.00/day. Alternative parking at Sunway Pyramid and the Sunway BRT station is also available.

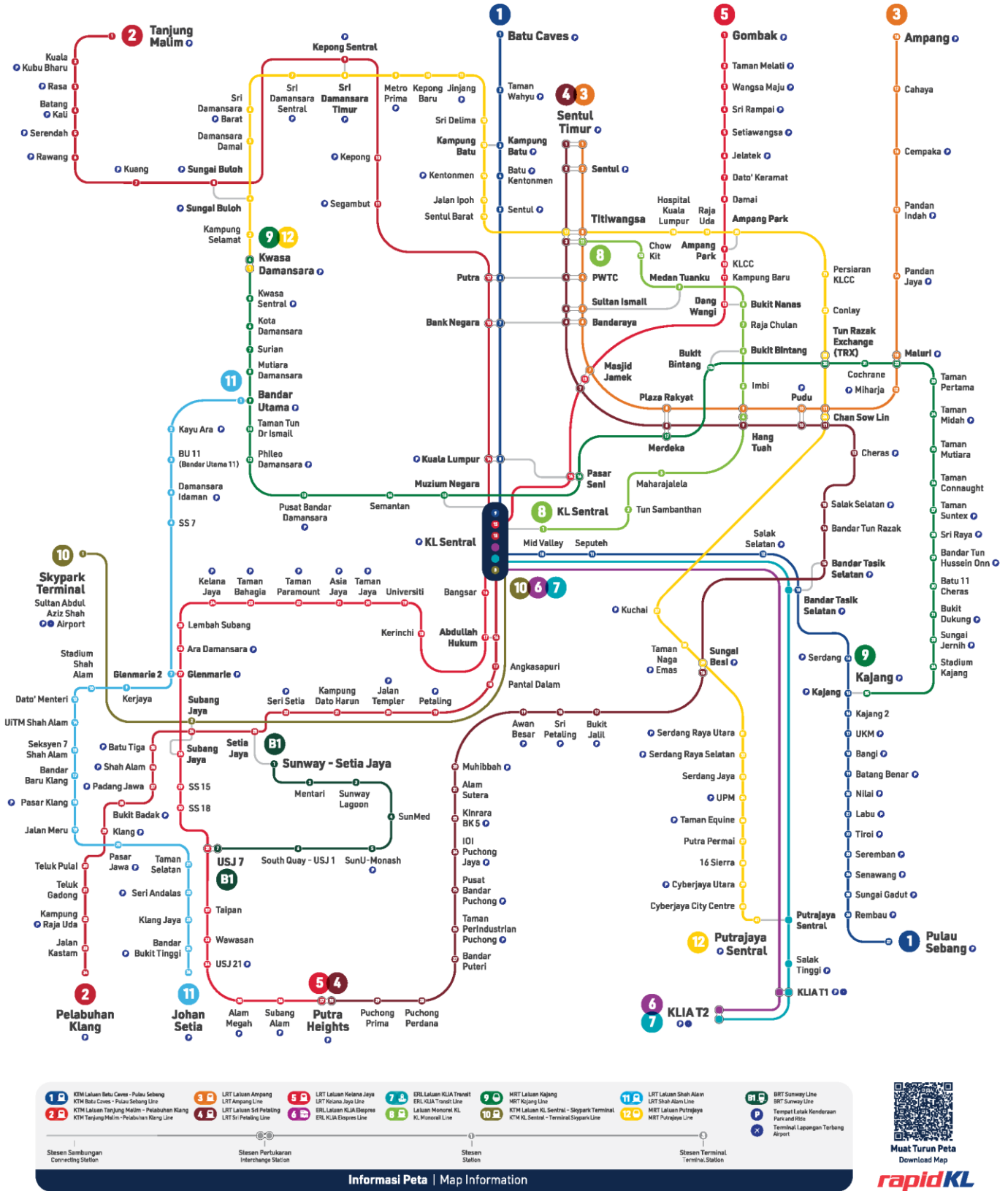
Student season parking is available at Sunway Pyramid at RM 80.00/month. You may apply via the Sunway Super App. Do contact the nearest carpark helpdesk at Sunway Pyramid for further information. Kompleks BRT Sunway parking is available at RM 7.00/day. All parking rates are subject to change.

The **Free Shuttle Bus** operates within the city where the University is located and is available for all students, staff and visitors.

The university is also connected to the **SunU-Monash BRT Station**, which can be accessed via the Bus Rapid Transit (BRT)-Sunway Line. Refer to the next page for the [Klang Valley Integrated Transit Map](#).



Klang Valley integrated transit map



For more details, visit: <https://myrapid.com.my/bus-train/rapid-kl/rapid-kl-integrated-transit-map/>

All information is correct at the time of printing (as of 5 April 2026). This schedule may be subject to change.

SUNWAY
UNIVERSITY



A CLASS ABOVE

FOLLOW US ON
SOCIAL MEDIA



facebook.com/SunwayUniversity



@SunwayUniversity



@SunwayUniversityOfficial



linkedin.com/school/sunway.university

sunwayuniversity.edu.my

